Dear Prospective Offeror:

The U.S. Embassy in Mexico City has a requirement for a contractor to provide Lodging and Conference Room Services in Chihuahua City. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

1. Standard Form SF-18
2. Basic information, statement of work or specifications and technical qualifications.
3. Late quotation rules and evaluation method.

The Embassy plans to award a purchase order. You are encouraged to make your quotation as competitive as possible. In order not to jeopardize the solicitation process, please do not contact any other person in the U.S. Embassy. If you do so, the solicitation will be cancelled. You are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the U.S. Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Please read the RFQ carefully, and if you are interested, submit your quotation via e-mail to Pamela Amador (AmadorP@state.gov) and “cc” Luisanatalia Salceda (SalcedaL@state.gov) by Friday, July 15, 2022, at 11:00 a.m. Central Time. No proposals will be accepted after this time and oral quotations will not be accepted.

Please direct any questions regarding this solicitation by e-mail to Pamela Amador (AmadorP@state.gov) and “cc” Luisanatalia Salceda (SalcedaL@state.gov). The deadline to submit questions is Monday, July 11, 2022, before 11:00 a.m. Central Time.

Sincerely,

Jim Nunno
Contracting Officer

Enclosure:
RFQ 19MX5322Q0040