

## **PRE-SOLICITATION NOTICE**

**Solicitation No.: 19GE5022Q0004**

The American Consulate General, Frankfurt provides the following Pre-Solicitation Notice regarding the issuance of a Request for Proposal (RFP) for:

### **Design and Construction of Moot Courtroom, Nis, Serbia.**

The Regional Procurement Support Office in Frankfurt, Germany, intends to issue a Firm Fixed-Price Design/Build Construction contract during the first quarter of calendar year 2022.

The US Department of State has a requirement to create a moot courtroom out of two classrooms at the University of Nis Faculty of Law in Nis, Serbia. The winning offeror will be required to create and deliver all required design and construction documents. The offeror will then be responsible for performing all construction services to realize the created design.

The magnitude of this project is anticipated to be between **\$25,000 and \$100,000 U.S. Dollars** for the entire project.

Companies interested in the solicitation should express their interest by written correspondence, no later than **Wednesday, November 24, 2021**, at the following email addresses [machendd@state.gov](mailto:machendd@state.gov) and **MUST** include the following information: Name of Firm, Name, Telephone, Email Address of Point of Contact and Complete Physical and Mailing Address of Firm. **DO NOT TELEPHONE.**

Firms shall be knowledgeable in written and spoken English.

### **APPLICATION FOR SOLICITATION DOCUMENTATION CHECK LIST**

In applying for the solicitation material, you are acknowledging that your company is able to reach compliance with the following highlighted requirements included in the solicitation.

In accordance with **DOSAR 652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)**, it will be necessary for your organization to possess authorization to operate and do business in the country in which this contract will be performed. Contractors shall be required to provide:

- a. A thorough description as to what steps you have taken to investigate all requirements to obtain authorization to perform in the given country,
- b. Details of your findings and a description of what your organization will actually be required to undertake to obtain licensing, and
- c. Specific information concerning the period of time you anticipate it will take to obtain appropriate authorization.

You will be required to provide information that clearly shows you are able to perform work in Serbia. Any entry or work visa issues requirements must be clearly discussed with a plan to mitigate any risk clearly identified.

Irrevocable Letters of Credit (ILOC): The successful contractor will be required to provide the government with surety in the form of Irrevocable Letters of Credits totaling 40% of the value of the contract.

If you have a Duns number\* and have been SAM\*\* registered, please include below. Please note that the requirement to obtain a Duns number and for your company to be SAM registered, will be a mandatory requirement upon contract award.

Duns number: \_\_\_\_\_ SAM Registered: ( ) Yes ( ) No

\* Dunn and Bradstreet: [www.dnb.com/get-a-duns-number.html](http://www.dnb.com/get-a-duns-number.html)

\*\* System for Award Management: [SAM.gov](http://SAM.gov)

**The failure to provide the above documentation when submitting your proposal may result in your proposal being found technically unacceptable and removed from the competition without further discussions.**

Solicitation and award will be subject to the laws and regulations of the United States of America. This requirement is being competed utilizing full and open competition procedures.