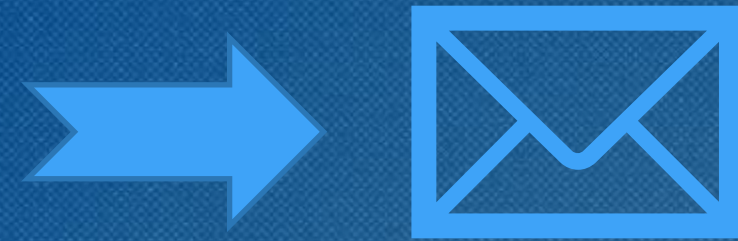


Adults can renew passports by mail!



Online payment on Pay.gov!



Who is Eligible?

Your most
recent
passport:

- ✓ was issued when you were age 16 or older
- ✓ was issued within the last 15 years
(and was valid for ten years)
- ✓ was issued in your current name
(or you can document the name change)
- ✓ is not damaged, and currently in your possession
- ✓ You have a valid mailing address in Mainland China (Hong Kong, Macau and Taiwan excluded)

You may renew your passport **by mail**
if you meet the requirements - even if it has **expired**



Who is NOT Eligible?



- X** First time adult passport applicants
- X** Minor passport applicants (under the age of 16)
- X** If your current passport is lost, stolen, or damaged



How to Apply

1

Read the [instructions](#) and complete online DS-82 application form at [APPLICATION FOR U.S. PASSPORT \[STATE.GOV\]](#)

3

Mail a photocopy of your passport biodata page, endorsement page (Page 27 or Page 51), DS-82 form with original signature and date, passport photo, and receipt of Pay.gov online payment

2

Pay application fee online at [PAY.GOV - DS-82 U.S. PASSPORT RENEWAL APPLICATION FEE PAYMENT FORM](#)

4

Wait 4 weeks



How to Apply

5

Receive e-mail notification from Guangzhou American Citizen Services Unit (ACS)

7

Guangzhou ACS will cancel your previous passport and mail it back with your new passport

6

Mail in your U.S. passport & a slip with your return address in Chinese characters/cell phone number/recipient's name to Guangzhou ACS

8

Receive your new passport in the mail



Things to Note #1

Form DS-82

Applications without a signature will not be accepted!!

10. Passport Book and/or Passport Card Information
Your name as printed on your most recent U.S. passport book and/or passport card

Most recent passport book number Issue date (mm/dd/yyyy)

Most recent passport card number Issue date (mm/dd/yyyy)

11. Name Change Information
☐ Name Change Information (If you have changed your name since your most recent U.S. passport book or passport card, please provide the following information.)
Place of Name Change (City, State) Date (mm/dd/yyyy)
☐ Changed by Court Order
Please submit a copy of the court order. (Copies are not accepted!)

CONTINUE TO PAGE 2

YOU MUST SIGN AND DATE THE APPLICATION IN THE DESIGNATED AREA BELOW
I declare under penalty of perjury all of the following: 1) I am a citizen or non-citizen national of the United States and have not, since acquiring U.S. citizenship or nationality, performed any of the acts listed under "Acts or Conditions" on page four of the instructions of this application (unless explanatory statement is attached); 2) the statements made on the application are true and correct; 3) I have not knowingly and willfully made false statements or included false documents in support of this application; 4) the photograph submitted with this application is a genuine, current photograph of me; and 5) I have read and understood the warning on page one of the instructions to the application form.

Applicant's Legal Signature **Date**

FOR ISSUING OFFICE ONLY
☐ PPT BK C/R ☐ PPT BK S/R ☐ PPT CD C/R ☐ PPT CD S/R
☐ Marriage Certificate Date of Marriage/Place Issued:

Sign your name and date here



Things to Note #2

Passport Photo



- Background must be white;
- 2x2 inches (51x51 mm);
- no eyeglasses;
- hats off;
- no selfies;
- Don't hide your face!



Things to Note #3

Mail your application to the U.S. Consulate General in Guangzhou



Mailing address:
American Citizen
Services Unit
U.S. Consulate
Guangzhou
43 Hua Jiu Road
Zhujiang New Town
Guangzhou, China
510623
Tel 020-3814 5775

Mailing address:
广州市珠江新城
华就路43号
美国驻广州总领事馆
公民部
邮编 510623
电话 020-3814 5775





For more information

GuangzhouACS@state.gov

<https://www.pay.gov/public/form/start/1156527186>