Consular Report of Birth Abroad (CRBA) Checklist
U.S. Citizenship Claim Checklist

A child born abroad to (a) U.S. citizen parent(s) may qualify to acquire U.S. citizenship. We encourage U.S. citizen parents to apply for their child’s citizenship as soon as possible after the birth.

If the applicant is younger than 18, please apply for a Consular Report of Birth Abroad (CRBA). If the applicant is older than 18, please apply as an adult for U.S. citizenship. Please review information on our website to ensure yours or your child’s eligibility for U.S. citizenship.

Bring the original of all appropriate documents to your appointment. We will return your original documents to you. You may be asked to provide additional documents at the time of your interview. You will be given 90 days to submit the requested documentation, or the case will be closed. All fees are non-refundable.

❑ An in-person appointment is required for all minor applicants for a Consular Report of Birth Abroad (CRBA), and for all adult applicants applying for U.S. citizenship through a U.S. citizen parent.

- To request an appointment at the U.S. Embassy in Manila:

  Please assemble and mail photocopies of the documents listed below. At this stage, do not mail us your original documents. Your received, complete, mailed application packet constitutes your request to be scheduled for an appointment. We will provide a citizenship appointment time in Manila after you have submitted a complete application package to us by mail. If you have not submitted photocopies of all required documents, you will not be scheduled for an interview.

- To request an appointment at the Consular Agency in Cebu:

  Use our Appointment Scheduling System for citizenship appointments in Cebu. Please prepare to bring your application materials, all required documentation, and appropriate fees with you to your scheduled appointment in Cebu. You will receive further information by email after successfully scheduling an appointment.

❑ 2 x 2 inch photos of the applicant and parents. Each applicant and parent should submit two passport-style photographs, 2in x 2in (5cm x 5cm), set against a white background, taken within the last six months. Eyeglasses are not permitted in your photo.

❑ Original birth certificate of the applicant, issued by Philippine Statistics Authority (PSA). We generally cannot accept birth certificates issued by the Local Civil Registrar (LCR) or National Statistics Office (NSO).
❑ **Original evidence of the parent’s U.S. citizenship.** The U.S. citizen parent must have been a U.S. citizen at the time of the child’s birth. Examples of evidence include: an original, valid or expired U.S. passport; U.S. birth certificate; Consular Report of Birth Abroad; Certificate of Naturalization; or Certificate of Citizenship.

❑ **Evidence of physical presence in the United States.** The U.S. citizen parent must provide proof that, before the child’s birth, the parent spent the requisite amount of time in the United States needed to transmit citizenship to their child born abroad. Learn more about the physical presence required for the transmission of citizenship. Documents that help demonstrate physical presence include but are not limited to: old and current passports of all nationalities held*; official school transcripts; W2 forms; Social Security earnings summary; a U.S. Military Statement of Service, DD-214 Certificate of Release or Discharge from Active Duty.

*In lieu of original or current passports, a parent may submit color photocopies of each page of their passport(s), including blank pages, notarized by a U.S.-commissioned notary or U.S. Embassy / Consulate.

❑ **If the child was born in wedlock:** Parents’ original marriage certificate. For marriages which took place in the Philippines, you must provide the original PSA marriage certificate. We generally cannot accept marriage certificates issued by the LCR or NSO. For marriages which took place in the United States, please submit a certified copy of the marriage certificate.

❑ **If the child was born in wedlock:** Divorce Decrees, Annulment Decisions, and Death Certificates (all pages). If the applicant was born in wedlock, parents should provide original or certified documentation of the termination of each/all prior marriage(s), if any. If the divorce occurred in the United States, please provide an original or certified copy of the final judgment or decree, authenticated by the U.S. county or state in which the divorce was filed. For a death which occurred in the United States, please provide an original or certified copy of the death certificate, issued by the U.S. state in which the person died. If an annulment occurred in the Philippines, please provide the full decree, decision, final judgment, and certificate of finality, together with a PSA Advisory on Marriages for that parent. For a death which occurred in the Philippines, please submit a Consular Report of Death Abroad issued by the U.S. Embassy / Consulate or a PSA death certificate. We generally cannot accept LCR death certificates.

If an applicant was born out of wedlock, no divorce or annulment documentation is required. However, if the U.S. citizen parent is now deceased, please provide a certified copy of the U.S. death certificate, the original PSA death certificate, or an original Consular Report of Death Abroad.

❑ **Evidence of the parents’ locations at the time of conception.** Examples include but are not limited to: passports*; travel orders; country entry and exit records. If the child was conceived in the Philippines, the parent(s) may submit their Philippine Bureau of Immigration travel records.

*Note, in lieu of submitting original or current passports, a parent may submit color photocopies of each page of their passport(s), including blank pages, notarized by a U.S.-commissioned notary.

❑ **Evidence of the mother’s pregnancy.** Examples may include but are not limited to: ultrasound reports; sonograms; pregnancy photos; prenatal check-up records; hospital photos; hospital records. For a child born via Assisted Reproductive Technology (ART), the U.S. citizen parent(s) should submit medical records documenting the method or procedure used.

❑ **Evidence of the parents’ relationship before the pregnancy.** Examples may include but are not limited to: photos; letters; emails; chat messages.
❑ **Sequential or “growing up” photos of the applicant.** Photos should span from the applicant’s birth to present.

❑ **Legitimation evidence.** See our [Eligibility for U.S. Citizenship](#) page for meeting the legitimation requirement appropriate for your or your child’s circumstance.

**If the applicant is younger than 18,** please provide the below items in addition to those listed above:

❑ **Completed application for CRBA:** [Form DS-2029](#). Please complete the form, but do not yet sign it. You will later sign Form DS-2029 in front of the Consular officer or agent during the child’s interview. Download and print Form DS-2029.

On Form DS-2029, write the complete name of the child as it is recorded on the local birth certificate on the form. Only the child's parent(s), legal guardian, or person acting in loco parentis for the child may apply on the child’s behalf. If a person other than a parent or the child is applying for the CRBA, the person must present a certified copy of legal guardianship or notarized affidavit or letter of authorization (LOA) from the parent(s) authorizing the person to make the application. The affidavit or LOA must specifically authorize the representative to apply for the CRBA. The document must be notarized by a U.S.-commissioned notary, or at a U.S. Embassy or Consulate. Include photocopies of the front and back sides of the photo I.D.s presented to the notary.

If a U.S. citizen father is transmitting citizenship to a child **born out of wedlock,** the **U.S. citizen father must also sign Section B of Form DS-2029, or Form DS-5507,** in person at the U.S. Embassy in Manila or the Consular Agency in Cebu. If the U.S. citizen father will not be present at the child’s appointment, he may instead sign Section B of Form DS-2029, or Form DS-5507, in front of a U.S.-commissioned notary or at another U.S. Embassy/Consulate abroad, and mail this documentation to the appearing parent, or directly to the U.S. Embassy.

❑ **Original identification documents for the non-U.S. citizen parent.** Examples include but are not limited to: valid passport, or two (2) other government-issued, photo-digitized IDs, such as a UMID, voter’s ID, SSS, PRC, BIR, driver's license, or senior citizen card.

**If the applicant is over age 18,** please provide the below items in addition to those previously listed:

❑ **Application for a U.S. Passport (Form DS-11).** Electronically complete and print out the form, but do not yet sign it. You will sign the form in front of the Consular Agent or Officer at the time of your appointment.

❑ **Statement of No Social Security Number (SSN).** The applicant’s Social Security number (SSN) is required by U.S. law on the DS-11 passport application. If the adult applying for citizenship has never been issued an SSN, the applicant must submit a signed statement: “I declare under penalty of perjury under the laws of the United States of America that the following is true and correct: I have never been issued a Social Security Number by the Social Security Administration.” This declaration or statement of “NO SSN” must be typed, signed, dated, and attached to the application.
In preparing for the appointment:

Personal appearance of the applicant at the appointment is required.

Please be prepared to pay the relevant application and shipping fees during the appointment.

It is possible to apply concurrently for a minor child’s CRBA and first U.S. child passport during the same interview. If you also wish to apply for a U.S. passport for your child during the same CRBA appointment, see our Passport Information page, taking care to assemble the required documents as indicated in the DS-11 passport checklist.

While genetic (DNA) testing is a useful tool for verifying a biological relationship when no other form of reliable evidence is available, do not initiate DNA testing unless it is recommended by the U.S. Consular Officer at the time of your interview. We would then provide you with instructions and a list of AABB accredited laboratories for testing. We cannot accept the results of DNA tests conducted independently.