**Statement of Work**

**Horticultural Services for Landscaping Works**

**United States Embassy, Abuja**

1. **GENERAL INFORMATION:**

The United States Embassy, Abuja, Nigeria requires a cost proposal from an experienced specialist contractor to provide professional services to upgrade the existing landscape and increasing the aesthetic beauty to the embassy compound, located at Plot 1075 Diplomatic Drive, Central Business District, Abuja.

The contractor shall also refinish the existing gazebo and install two additional government-furnished gazebos in the areas identified by the scope.

1. **PROJECT REQUIREMENT:**

Drawings of the embassy compound showing the existing and the proposed landscaped areas will be provided. The cost proposal should be based upon these drawings. He/she can propose alternatives to those plants specified but these should be identified in a separate section within the proposal that also includes the impact on cost compared the compliant proposal.

The contractor will be furnished with landscaping tape for edging and the two additional gazebos. All other materials to be used on this project shall be provided by the contractor and submitted for approval before they can be used.

1. **GENERAL REQUIREMENT:**

The contractor will be responsible for all labor and equipment required to carry out the project as outlined in the SOW. Water will be provided by the embassy.

The contractor is responsible for coordinating and obtaining all permits from local and relevant authorities relevant to this project if required.

The contractor shall plan and submit a performance schedule for this work and coordinate performance with the COR.

The contractor must abide by all necessary safety requirement and standard during the project. Safety provisions shall include but not limited to PPE, barricades, and caution signs where necessary. Inadequate or improper use of the relevant equipment for this project may lead to the contract suspended and possible termination.

The contract shall prepare and summit a solicitation package i.e., technical and price proposal formulated from the SOW and walk-through inspection to be coordinated by the U.S Government prior to proposals being submitted.

1. **SCOPE OF WORK:**

* The contractor shall perform all works in accordance with the provision of the Scope of Work.
* The contractor shall upgrade the existing landscaped area starting from CAC 1 entryway grass lawn to south of the chancery building flag area and bougainvillea flower bed leading to consular area. He/She shall treat soil to restore lost nutrients. The grass lawn in this area shall be edged using government-furnished material. The contractor shall provide the flowers specified to create a 3m wide flower bed to surround to the flagpole area as shown on the drawings. These areas are marked as **ZONE R1**.
* The contractor shall upgrade the existing landscaped area staring from CAC 1 entry way leading to the left side grass lawn where there are palms trees, shrubs, jasmine, marry-gold, turbenja, royal palms etc. He/She shall treat soil to restore lost nutrients. The grass lawn in this area shall be edged using government-furnished material. These areas are marked as **ZONE L1.**  The contractor shall provide and install the plants/shrubs as described in the drawings. Contractor shall also remove the dead palm tree (headless) situated in this location (no other palms shall be removed in this contract).
* The contractor shall upgrade the fountain area, flower bed round Marine House, by RSO car park, monkey tail shrubs, ficus flower bed, ixora flowers etc. on the North/West side of the Chancery building and the UB2 existing landscaped area as shown on the drawings. He/She shall treat soil to restore lost nutrients. The grass lawn in this area shall be edged using government-furnished material. These areas are marked as **ZONE 2L.**
* The contractor shall take care of protruding tree roots in ZONE 2L and treat the root with the necessary chemical to prevent the tree from dying. He/She shall treat the soil to retore its lost nutrients.
* The contractor shall upgrade the existing landscape area on the West side of embassy compound by car park wall, around swimming pool fence as shown on the drawings. He/She shall treat soil to restore lost nutrients. The grass lawn in this area shall be edged using government-furnished material. These areas are marked as **ZONE B.**
* The contractor shall upgrade the existing gazebo by restaining and install two additional gazebos for lounging in Zone 2L. He/She shall landscape the gazebos areas with varieties of beautiful flowers as proposed in the drawings. The contractor shall provide four sofas and two coffee tables as shown in the drawings which shall be waterproof and suitable for an outside environment.
* The contractor shall prepare two 12’ x 16’ x 4” thick concrete bases reinforced with wire mesh on which each of the gazebos will be assembled (the exact dimensions will vary depending on the final gazebo dimensions). The bases shall use C30 concrete and have a brushed finish of similar quality to other concrete finishes at the embassy. The contractor shall provide interlock pavor walkway to match the existing pathway leading to each gazebo.
* The contractor shall edge the grass lawn in front of the U.S Embassy and treat the soil for nutrients.
* The contractor shall treat plants diseases and apply diseases preventive chemical on all plants, grass lawn, royal palm, trees etc. He/She will treat soil to replace missing nutrients during the project.
* A walk through of the embassy compound landscape area is required as the contractor shall verify all areas of the intended works. He/She shall be cognizant of the exiting landscaped areas comprising of lawns, ground covers, shade trees, palms, shrubs etc. and irrigation system.
* The contractor’s proposal shall at a minimum include detailed Bill of Materials and submittals of the proposed landscaping materials described in the drawings.
* The contractor shall coordinate access request approvals 48 hours in advance with the project’s Contracting Officers Technical Representative (COTR) by submitting a list of his staff, vehicles, and equipment relevant for theperformance of this contract.
* The contractor shall provide a detailed schedule showing the duration of each activity and the total project timeline.