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| **U.S. DEPARTMENT OF STATE** **NOFO APPLICATION PACKAGE CHECKLIST - OVERSEAS** |  |
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| **NOFO APPLICATION PACKAGE CHECKLIST - OVERSEAS** |
|[ ]  SF-424 |
|[ ]  SF-424A |
|[ ]  SF-424B |
|[ ]  SF-LLL (if applicable) |
|[ ]  Cover Page/Executive Summary |
|[ ]  Table of Contents |
|[ ]  Proposal Narrative |
|[ ]  Scope of Work (required template provided as attachment) |
|[ ]  Performance Monitoring & Evaluation Narrative and Plan (sample template provided as attachment) |
|[ ]  Timeline |
|[ ]  Gender and Inclusion Analysis (only if applicable) |
|[ ]  Detailed Budget (sample template provided as attachment) |
|[ ]  Budget Narrative (sample template provided as attachment) |
|[ ]  If the budget includes subawards, please include a separate Budget Narrative for each organization. |
|[ ]  NICRA Letter  |
|[ ]  Single Audit or recent independent financial audit |
|[ ]  Key Personnel Summary |
|[ ]  CV or Resume of Key Personnel |
|[ ]  Security Plan (only if applicable) |
|[ ]  Contingency Plan (only if applicable) |
|[ ]  COVID Contingency Plan |
|[ ]  Burma Due Diligence Assessment (only if applicable) |
|[ ]  Letters of support from program partners |
|[ ]  Official permission letters, if required for project activities |
|[ ]  Letter of Disclosure for proposed consultants/personnel of potential conflicts of interest (if applicable) |
|[ ]  Letter(s) of Institutional Support to indicate that organization’s leadership supports application |
|[ ]  EIN (organizations based in the U.S.) or NATO CAGE (organizations based outside of the U.S.) |
|[ ]  SAM.gov Entity Registration |