**U.S. Embassy Oslo**

**Grant Request**

|  |
| --- |
| **1. Name of Institution/Organization/Individual (include visiting address, website):** |
|  |

|  |
| --- |
| **2. Background information on Institution/Organization/Individual (main goals, activities and programs)** |
|  |

|  |
| --- |
| **2. Main Contact:** |
|  Name |  Title |  Address |
|  |  |  |
| Phone | e-mail | Fax |
|  |  |  |

|  |
| --- |
| **3. Title of the Project:** |
|  |

|  |
| --- |
| **4. Two Sentence Summary of Project:\*** |
|  |

\*Summary should include the project’s goal and major activities. Please stay under 250 characters. A more complete description should be entered below.

|  |
| --- |
| **5. Target Audience:** |
|  Description of Audience |
|  |
|  Expected Number of Individuals Reached |  Cities or Regions Reached |
|  |  |

**PROJECT DETAILS:**

***Please enter all necessary information regarding the proposed project below. In this part please give as many details as possible.***

|  |
| --- |
| **6. Description:**Please provide a narrative outline of your project. Describe the project, what it will accomplish, and how it will achieve these goals. How will this project support mutual understanding between the U.S. and Norway? If appropriate, describe the people who will benefit and how. |
|  |

|  |
| --- |
| **7. Statement of Need:** Please state the funding amount requested and include your budget. Also explain why you are seeking U.S. Embassy funding for this project and what, if any, other funding sources are anticipated.  |
|  |

|  |
| --- |
| **8. Project Timeline:**Please state when the event or activity will take place and when funding would be needed |
|  |

|  |
| --- |
| **9. Project Partners:**Please give the name and key function of all partner institutions.  |
|  |

|  |
| --- |
| **10. Embassy rationale/recognition:**Please explain why the U.S. government should support this project and how our support will be recognized in the program. How did you hear about our grants program?  |
|  |

**Grant requests should be submitted to**: Oslogrants@state.gov