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| **Executive Summary** |
| **Submission Date** |  *Click here to enter a date.* |
| **Type of** **Funding Opportunity**  | NOFO-APS [ ]  | NOFO [ ]  | Limited Competition [ ]  | Sole-Source [ ]  |
| **Applicant Name/Title (POC for the project)** |  |
| **Representative Person/Title (Signee for the grant documents)** |  |
| **Organization Name** |  |
| **SAM Registration***Provide a copy of proof of SAM registration status* | Completed [ ]  | Pending [ ]  | No [ ]  |
| **Requested Total Amount** | $ |
| **Cost Share** (if applicable) | $ |
| **Program Period** |  |
| **Program Title** |  |
| **Project Summary***10-15 lines of a brief program description including the info of main objectives to achieve through the project* |  |
| **Project Details** |
| **Problem Statement***Clear, concise and well-supported statement of the problem to be addressed and why the proposed project is needed* |  |
| **Target Audience** |  |
| **Project Goals and Objectives***The “goals” describe what the project is intended to achieve. What aspect of the relationship between the U.S. and the ROK will be improved? The “objectives” refer to the intermediate accomplishments on the way to the goals.*  |  |
| **Program Methods and Design***A description of how the program is expected to work to solve the stated problem and achieve the goal. Include a logic model as appropriate.* |  |
| **Project Activities***Describe the project activities and how they will help achieve the objectives* |  |
| **Proposed Project Schedule and Timeline***The proposed timeline for the project activities. Include the dates, times, and locations of planned activities and events* |  |
| **Introduction to the Organization or Individual applying***A description of past and present operations, showing ability to carry out the project, including information on all previous grants from the U.S. Embassy and/or U.S. government agencies.* |  |
| **Key Personnel***Names, titles, roles and experience/background on the key personnel to be involved in the project:**Who will work on the project? What responsibilities will they have? What qualifications do they have? What proportion of their time will be used in support of this project?* |  |
| **Project Monitoring and Evaluation***This is an important part of successful grants. Throughout the time-frame of the grant, how will the activities be monitored to ensure they are happening in a timely manner, and how will the program be evaluated to make sure it is meeting the goals of the grant?* |  |
| **Sustainability***Plan for continuation beyond the grant period* |  |
| **Project Partners***List the names and type of involvement of key partner organizations and sub-awardees, if applicable* |  |
| **Proposed Budget** | ***Please use provided template of budget narrative (if you are submitting a proposal in response to NOFOs, please download from the link here)*** *- Types and amounts of funding your organization has received for the current project from other partners should be included (including program income, if applicable)**- Please see section VII on NOFO for budget category explanation.**- Please also fill-out and refer to the SF-424A (mandatory form for budget information)**- Proposed budgets must be denominated in U.S. dollars* |